

**Term End Examination – December, 2016**

**Program Title: Diploma in Management**

**Course Title: Managing Human Resources**

**Course Code: DIM-3**

**(Session 2016-17)**

Time – 3 hours

Full Marks – 100

**Answer any four questions from Group –‘A’, any two questions from Group –‘B’ and any three questions from Group –‘C’.**

**Group ‘A’**

**(Answer any four questions each within 100 words)**

Q. No. 1

Marks: 5 X 4=20

- (a) Define HRM.
- (b) Differentiate between managerial functions and operative functions.
- (c) What is job analysis?
- (d) Distinguish between Training and Development.
- (e) What are the components of compensation?
- (f) What do you mean by employee empowerment?
- (g) Define performance management.

**Group ‘B’**

**(Answer any two questions each within 250 words)**

Q. No. 2

Marks: 10 X 2=20

- (a) What are the different types of recruitment?
- (b) What do you mean by socialization?

- (C) Explain the various stages of selection process.
- (d) What are the various methods of training?
- (e) What do you mean by participative management?

**Group 'C'**

**(Answer any three questions each within 500 words)**

Marks: 20 X 3=60

- Q. No. 3 Explain the nature and characteristics of human resource management.
- Q. No. 4 Define group. Discuss various types of groups in an organization.
- Q. No. 5 Why is recruitment considered an important function of management?
- Q. No. 6 Explain the need and importance of training in organizations.
- Q. No. 7 Examine compensation management practices of any organization of your choice.
- Q. No. 8 Draw a line of distinction between performance appraisal and performance management.