

**Term End Examination – June, 2017**  
**Program Title: Diploma in Management**  
**Course Title: Principles and Practices of Management**  
**Course Code: DIM-1**  
**(Session 2015-16)**

Time: 3 Hours  
Full Mark-100

Answer any four questions from Group-“A”, any two questions from Group-“B” and any three questions from Group-“C”

**GROUP-“A”**

(Answer any four questions each within 100 words)

Marks- 5 x 4=20

Q.No.1

- a) Discuss the nature of Management?
- b) Management a science or an art or both? Elucidate in brief.
- c) Are management and administration identical?
- d) Give an outline of scientific management theory by F.W. Taylor.
- e) What do you mean by planning in a business concern?
- f) Define MBO and its meaning?
- g) What do you mean by coordination? And how it can be achieved?

**Group-“B”**

(Answer any two questions each within 250 words)

Marks -10 x2=20

Q.No.2

- a) Explain the process of decision-making.
- b) “Management is getting things done through others”. Elaborate.
- c) What are the principles of organizing? Discuss.
- d) “A good leader is not necessarily a good manager” Elucidate the statement.
- e) What are the steps involved in organizing the structure of an enterprise?

**Group-“C”**

(Answer any three questions each within 500 words)

Marks-20 x 3=60

- Q.No.3      Briefly describe the general principles of management as laid down by Henri Fayol.
- Q. No.4      Explain the important steps involved in the process of organizing?
- Q.No.5      Discuss the need and importance of centralization and decentralization?
- Q No.6      Define control. Discuss the nature and scope of control in organisation.
- Q.No.7      What is meant by staffing? Why has this function achieved importance these days?
- Q.No.8      What are the essential characteristics of the principles of management? Do they suffer from any limitations?