

**Certificate in Communication Skills  
(2016-2017)  
Term End Examination  
June 2017**

**CCS-02: Reading Skills**

**Time: 3 Hours**

**Maximum Marks: 100**

**Answer two questions from Section A and all the questions  
from the Sections B and C.  
Figures on the right hand margins indicate marks**

**Section-A**

1. **Answer any two of the following questions in about 1000 words. Provide examples to support your answers.** **[20 X 2= 40]**
  - (a) Why are reading skills important for enhancing communication skills?
  - (b) How do we differentiate Skimming from Scanning? Explain with examples.
  - (c) How does a dictionary help us in improving our comprehension and interpretation of a text?
2. **Read the following passage carefully and then:**
  - a. **State the main idea.** **[5]**
  - b. **State the supporting details.** **[10]**
  - c. **Give a suitable title.** **[5]**

Umesh tapped on the window of a black car stopped at a red light. In his left hand, he held a blue plastic bucket full of soapy water that had gradually grown dirty from washing cars. A dripping brown rag dangled from his right hand. He set both down and peered into the window, cupping his hands around his eyes to see through his reflection. He saw the passenger, an older man dressed in a suit. He held up his bucket and rag, motioning to the windows. The passenger rolled down the window and handed Umesh some coins that added up to 20 rupees—enough to buy the boy a couple cups of tea. He said thank you, and started to wipe down the windows of the car with his rag. Once he finished, Umesh ran off to the side of the street before the light turned green. He covered his face against the black smoke emitted by the cars and buses. It was just another day of work for Umesh, a 10-year-old homeless boy in New Delhi, the capital of India.

Umesh is just one of the estimated 300,000 children who live on the streets of New Delhi. Every day, the boy does odd jobs around the city to make money. He can make up to 200 rupees a day. That's only just over three U.S. dollars. Even though it's not a lot, it's enough for Umesh to survive.

When Umesh reached the side of the street, he set down his bucket and rag and wiped his brow. The sun was very strong, and Umesh was very hot. He sat down in the dirt and wondered what he could do next. After taking a short break, he wandered through the local market nearby. Even though it was getting late in the afternoon, the market was bustling. Women walked from stall to stall, picking up fresh vegetables and spices for their families. Men pushed through the crowd carrying heavy loads of produce.

Umesh wandered around until he found his friend, Shubham. Shubham was also 10 years old, but he was shorter than Umesh by a couple of inches. He was a mischievous boy and always got himself into trouble. Umesh usually was the one who helped him out. Shubham was busy selling fruit to customers. Umesh asked if he could help. The two spent the rest of the day in the market trying to earn as much money as they could. They passed the time by telling jokes and talking about the new video game they wanted to try at the shop down the street.

Once it got dark outside, Umesh and Shubham decided to take their earnings to the local shop to finally play that game. A bunch of boys were already gathered outside, all awaiting their turn to try it out. As they waited, Umesh and Shubham went over to the cooler and pulled out two Thums Up, a popular cola drink in India. They paid the shopkeeper 10 rupees and sipped slowly on the cool soda. The cola was purchased with a good part of their earnings that day, so they savored every drop of the sweet drink. When it was finally their turn, they stepped up to the screen and grabbed the controllers to race cars that zoom around a pixelated racetrack.

The two boys played until other children started to line up behind them for a chance to drive. Umesh and Shubham walked down the dark dirt path leading to the New Delhi train station. There was a shelter right next to it that provided the boys with small meals and sometimes beds to sleep in. It all depended on how many children came to the shelter each night. When they strolled into the shelter, a volunteer guided them to two beds that sat next to each other. They were lucky that night, but on some nights they had to sleep on the floor. The man left and returned a couple of minutes later with a plate of samosas—a popular Indian snack often made out of spiced potatoes, onions, lentils, and peas stuffed into a fried dumpling. With full stomachs, they immediately fell asleep.

Life as a homeless child in New Delhi was hard: Umesh had to work all day in the hot Indian sun, and he did not always know when his next meal would be or where he would sleep that night. As he drifted off to sleep, Umesh was just glad he had his friend Shubham with him.

## **Section-B**

**3. Read the passage below and answer the questions that follow.**

**[2X10=20]**

Twenty years ago, kids in school had never even heard of the internet. Now, I'll bet you can't find a single person in your school who hasn't at least heard of it. In fact, many of us use it on a regular basis and even have access to it from our homes! The 'net' in internet really stands for network. A network is two or more computers connected

together so that information can be shared, or sent from one computer to another. The internet is a vast resource for all types of information. You may enjoy using it to do research for a school project, downloading your favorite songs or communicating with friends and family. Information is accessed through web pages that companies, organizations and individuals create and post. It's kind of like a giant bulletin board that the whole world uses! But since anyone can put anything on the internet, you also have to be careful and use your best judgement and a little common sense.

Just because you read something on a piece of paper someone sticks on a bulletin board doesn't mean it's good information, or even correct, for that matter. So you have to be sure that whoever posted the information knows what they're talking about, especially if you're doing research! But what if you're just emailing people? You still have to be very careful. If you've never met the person that you're communicating with online, you could be on dangerous ground! You should never give out any personal information to someone you don't know, not even your name! And just like you can't believe the information on every website out there, you can't rely on what strangers you 'meet' on the internet tell you either. Just like you could make up things about yourself to tell someone, someone else could do the same to you!

- (a) What does the word 'net' stand for?
- (b) In what possible ways that the school children make use of internet?
- (c) How is information accessed?
- (d) Why is important for us to be careful while using internet?
- (e) What precautions should a researcher take while using information available on the net?
- (f) What precautions should we take while sending e-mails, particularly to unknown people?
- (g) Which of the following meanings is suitable for the word 'post':
  - (i) position in an office
  - (ii) goal
  - (iii) putting matter on the net for public use
- (h) Find out the adverbs in the passage which have been formed from adjectives.
- (i) Individual is to society as 'cow' is to \_\_\_\_\_.
- (j) Write down the different uses of the word 'stick'.

**4. Fill in the blanks with the suitable forms of the words given in brackets. [1X10=10]**

- (a) In his left hand, he held a blue plastic bucket full of \_\_\_\_\_ water. (soap)
- (b) The internet is a vast \_\_\_\_\_ for all types of information. (resourceful)
- (c) You should never give out any \_\_\_\_\_ information to someone you don't know (person)
- (d) The villagers killed the leopard as it turned \_\_\_\_\_ in course of time. (violence).
- (e) Small children should be \_\_\_\_\_ towards their parents. (obedience)
- (f) The teacher gave a \_\_\_\_\_ prize to Sumeet as he did not get any prizes. (console)
- (g) Sheela knows how to face \_\_\_\_\_ situations. (expect)
- (h) Men pushed through the crowd carrying heavy loads of \_\_\_\_\_. (production)
- (i) As they waited, Umesh and Shubham went over to the cooler and pulled out two Thums Up, a \_\_\_\_\_ cola drink in India. (popularity)

- (j) With full stomachs, they \_\_\_\_\_ fell asleep. (immediate)

### Section-C

#### 5. Do as directed.

(a) Transform the following sentences as directed.

[1X5=5]

- (i) The two spent the rest of the day in the market trying to earn as much money as they \_\_\_\_\_.(Use a suitable modal)
- (ii) He covered his face against the black smoke emitted by the cars and buses.  
(complex sentence)
- (iii) He sat down in the dirt and wondered what he could do next. (simple sentence)
- (iv) The passenger rolled down the window. (change the voice)
- (v) The cola was purchased with a good part of their earnings that day. (change the voice)

(b) Correct the following sentences.

[1X5=5]

- (i) *Once he finished, Umesh ran off to the side of the street before the light turns green.*
- (ii) *After taking a short break, he wondered through the local market nearby.*
- (iii) *Shubham was busy with selling fruit to customers.*
- (iv) *It all depended on how much children came to the shelter each night.*
- (v) *As he drifted on to sleep, Umesh was just glad he had his friend Shubham with him.*