



ଓଡ଼ିଶା ରାଜ୍ୟ ମୁକ୍ତ ବିଶ୍ୱବିଦ୍ୟାଳୟ, ସମ୍ବଲପୁର, ଓଡ଼ିଶା
Odisha State Open University, Sambalpur, Odisha
Established by an Act of Government of Odisha.

ASSIGNMENTS

Master of Arts in Public Administration (MAPA)

SESSION: 2018-19 (July 2018)

SUBMISSION DATES FOR ASSIGNMENTS

| COURSE CODE | ASSIGNMENT NUMBERS | COURSE TITLE | SUBMISSION DATE |
|--------------------|---------------------------|---|--|
| MPA-01 | I & II | State, Society and Public Administration | Sunday, 10th February 2019 |
| MPA-02 | I & II | Administrative Theory | Sunday, 17th February 2019 |
| MPA-03 | I & II | Public System Management | Sunday, 24th February 2019 |

INSTRUCTIONS

Dear Learner,

Welcome to the Master of Arts programme in Public Administration offered by Odisha State Open University, Sambalpur.

You are required to submit two numbers of assignment per course within the stipulated time in order to become eligible to appear in the term-end examination. The assignments will be evaluated by the counselors at your Study Centre. Please submit your assignments response to Coordinator of the Study Centre. Before you attempt the assignments, please go through the course materials carefully. Please read the instructions pertaining to an assignment before your start writing your answer. Do not copy from the course material or from any other source. You are advised to read the material carefully, understand the same and write answers in your own language and style so that you will get good marks/grades.

Purpose of Assignments:

- 1. Assignments are part of the continuous evaluation process in Open and Distance Learning (ODL) system. Due weightage is given to the marks/grades you obtain in assignments. This will help you for better performance in the term-end examination. If you secure good grades/marks in assignments, your overall performance will improve.*
- 2. Assignments are also a part of the teaching-learning process in ODL. Your assignment, after evaluation, will be returned back to you with specific and general comments by the evaluator. This will help you to know your strength as well as your weakness. Thus, it will establish a two-way communication between learner and evaluator.*

How to write assignments:

- 1. Write your name, programme code, course title, enrolment no. and study centre code in the top sheet of the assignment answer booklet.*
- 2. Write the answers in your handwriting. Give sufficient margin in the left side of each page so that the evaluator will give comments on each paragraph/page. Do not cross the word limit given in each question.*
- 3. Your handwriting should be neat and readable.*

Weightage for assignments:

- 1. Assignment carry 25% weightage and term-end examination carry 75% weightage.*
- 2. Each assignment will be of 100 marks.*
- 3. You have to score minimum pass mark i.e. 40% in each assignment. In case you do not submit assignment or get fail mark in assignment you have to re-submit in the next year.*

Assignment - I
MPA- 01: STATE, SOCIETY AND PUBLIC ADMINISTRATION
Assignment: 2018-19

Full Mark – 100

GROUP-A

1. Answer all questions, each within 50 words. [2x5=10]

- a) State in brief the Marxist perspective of the State.
- b) Mention two important modes of interaction between Citizens and Administration?
- c) Point out the importance of Ombudsman
- d) What do you mean by value-based Administration?
- e) State the meaning of Social participation.

GROUP-B

2. Write short notes on any four of the following questions, each within 100 words. [5x4=20]

- a) Behaviouralism
- b) Global Civil Society
- c) Social Equity
- d) Human Rights
- e) New Public Administration
- f) Judicial Activism.

GROUP-C

3. Answer any four of the following questions, each within 200 words. [10x4=40]

- a) Trace the trajectory of the evolution of the State
- b) Discuss different approaches towards empowering the women.
- c) Examine the role of State in the era of globalization
- d) Discuss different issues before Indian State
- e) Briefly discuss judicial reforms in India
- f) Critically analyse the changing role of civil society

GROUP-D

4. Answer any two of the following questions, each within 300 words. [15x2=30]

- a) Make an assessment of recent developments in the relationship among State, Society and Public Administration
- b) Critically examine the Gandhian perspective of State
- c) What is Bureaucracy? Discuss the role of bureaucracy in policy formulation and implementation
- d) Define Good Governance and discuss its significance and characteristics

Assignment - II

MPA- 01: STATE, SOCIETY AND PUBLIC ADMINISTRATION

Assignment: 2018-19

Full Mark – 100

GROUP-A

1. Answer all questions, each within 50 words. [2x5=10]

- a) Make a short statement on Behavioural movement in Political science.
- b) State in brief the changing nature of the state.
- c) What do you mean by sustainable development ?
- d) Define social equality
- e) Write five features of bureaucracy.

GROUP-B

2. Write short notes on any four of the following questions, each within 100 words. [5x4=20]

- a) Globalisation
- b) World Trade Organisation(WTO)
- c) Swaraj as model polity.
- d) New Public Administration
- e) Management Information System
- f) Social Capital

GROUP-C

3. Answer any four of the following questions, each within 200 words. [10x4=40]

- a) Discuss M.K. Gandhi's idea of the modern state.
- b) Write the new trends in the liberal analysis of the state.
- c) Evaluate the role of bureaucracy
- d) Make a short statement of civil society as a supplementary democratic model.
- e) Give your views on user-friendly court.
- f) Make an assessment of good governance.

GROUP-D

4. Answer any two of the following questions, each within 300 words. [15x2=30]

- a. Discuss briefly the Neo-liberal perspective of the state.
- b. Point out the different modes of interaction between citizens and administration.
- c. Examine various changing norms of participation.
- d. Examine various legislative reforms in Indian democracy.

Assignment - I
MPA- 02: ADMINISTRATION THEORY
Assignment: 2018-19

Full Mark – 100

GROUP-A

1. Answer each question within 50 words. [2x5=10]

- a) Briefly state the meaning of an organization.
- b) What do you mean by Span of Control?
- c) Point out the importance of Hawthorne Experiment.
- d) What do you understand by Organizational culture?
- e) Mention the impact of globalization on administrative theories.
- f) Write briefly on Descriptive theory of Public Administration.

GROUP-B

2. Write short notes on any four of the following questions, each within 100 words. [5x4=20]

- a) Scalar Principle
- b) New Public Management
- c) Charismatic Authority
- d) Bounded Rationality
- e) Total Quality Management
- f) Minnow brook Conference.

GROUP-C

3. Answer any four of the following questions, each within 200 words. [10x4=40]

- a) Describe the characteristics of formal and informal organization.
- b) Discuss the contribution of F.W. Taylor towards the Scientific Management Approach.
- c) Analyse different types of Authority
- d) Write a brief note on Organization- Environment interface.
- e) Explain the concept of Learning Organization
- f) Discuss the changing nature of public service

GROUP-D

4. Answer any two of the following questions, each within 300 words. [15x2=30]

- a) Define Public Administration and discuss its role in the era of Globalization.
- b) Make a critical assessment of Weber's Bureaucratic paradigm.
- c) Discuss the Decision Making theory of Herbert Simon.
- d) Make an assessment of Chester Bernard's idea of organizational system.

Assignment - II
MPA- 02: ADMINISTRATION THEORY
Assignment: 2018-19

Full Mark – 100

GROUP-A

1. Answer all questions, each within 50 words. [2x5=10]

- a) Why organizations are important ? Give your comment.
- b) What do you understand by Principles of Delegation ?
- c) Mention Marxist criticism of bureaucracy
- d) What do you mean by learning organization ?
- e) Point out changing nature of public service.

GROUP-B

2. Write short notes on any four of the following questions, each within 100 words. [5x4=20]

- a) Formal Organisation
- b) Legal- Rational Authority
- c) Coordination
- d) Unity of command
- e) Hawthorne Experiment
- f) Total Quality Management.

GROUP-C

3. Answer any four of the following questions, each within 200 words. [10x4=40]

- a. Distinguish between Public Administration and Private Administration.
- b. Explain the need and importance of Administrative theory
- c. Point out the relevance of Max Weber's Bureaucracy.
- d. Enumerate the importance of value and facts in decision making.
- e. Delineate David Easton's application of System Approach in political system.
- f. Briefly narrate the emergence and growth of New Public Administration.

GROUP-D

4. Answer any two of the following questions, each within 300 words. [15x2=30]

- a. Discuss the scope of Public Administration
- b. Make an assessment of Scientific Management Theory.
- c. Evaluate the Human Relation Approach.
- d. What is organisational culture ? Mention it's various components.

Assignment - I
MPA-03: PUBLIC SYSTEM MANAGEMENT
Assignment: 2018-19

Full Mark – 100

GROUP-A

- 1. Answer all questions, each within 50 words. [2x5=10]**
- a. Define the concept of Public System Management.
 - b. Delineate the appointment criteria of Attorney General of India.
 - c. What do you mean by Public Interest Litigation ?
 - d. Write few lines on World Bank.
 - e. Point out the various components of Logistic Management.

GROUP-B

- 2. Write short notes on any four of the following questions, each within 100 words. [5x4=20]**
- a. Food Security
 - b. Agricultural- based Economy
 - c. Inter-State Council
 - d. Estimates Committee
 - e. Corporate Governance
 - f. Judicial Activism.

GROUP-C

- 3. Answer any four of the following questions, each within 200 words. [10x4=40]**
- a. Make a distinction between bureaucratic system and public system management.
 - b. State in brief the role of Regulatory State
 - c. Discuss the role of judiciary in governance.
 - d. Delineate the techniques of inventory control.
 - e. Explain the significance of accountability in public administration.
 - f. Elucidate in brief the mechanism of net-working.

GROUP-D

- 4. Answer any two of the following questions, each within 300 words. [15x2=30]**
- a. Analyze the constitutional environment of public system management in India.
 - b. Discuss the importance of Information and Communication Technology (ICT) in the context of good governance.
 - c. Mention the changing nature of relationship between bureaucracy and political executive.
 - d. Make a critical note on Right to Information.

Assignment - II
MPA-03: PUBLIC SYSTEM MANAGEMENT
Assignment: 2018-19

Full Mark – 100

GROUP-A

- 1. Answer all questions, each within 50 words. [2x5=10]**
- a. Point out the significance of Finance Commission in India.
 - b. State in brief about Development of Women and Children in Rural Areas Programme (DWCRA).
 - c. Write in brief on Executive Support System.
 - d. Write few lines on UNESCO.
 - e. Briefly point out the meaning of Logistic Management.

GROUP-B

- 2. Write short notes on any four of the following questions, each within 100 words. [5x4=20]**
- a. Disinvestment
 - b. Mixed Economy
 - c. Article 356
 - d. Zero-Based Budgeting
 - e. Global Governance
 - f. Judicial Review.

GROUP-C

- 3. Answer any four of the following questions, each within 200 words. [10x4=40]**
- a. State the changing nature of public service.
 - b. Give your idea on citizens' Rights.
 - c. Discuss the role of Legislature in governance.
 - d. State in brief the different logistic infrastructure in India.
 - e. Examine the significance of accountability in public administration.
 - f. Make an assessment of the concept of networking

GROUP-D

- 4. Answer any two of the following questions, each within 300 words. [15x2=30]**
- a. Examine the nature and scope of Public System Management.
 - b. Make a brief analysis of different models of governance.
 - c. How budget is prepared and passed in Indian Parliament? Discuss.
 - d. What is Information? State the relevance of information in public system management.
