ଓଡ଼ିଶା ରାଜ୍ୟ ମୁକ୍ତ ବିଶ୍ୱବିଦ୍ୟାଳୟ, ସମ୍ବଲପୁର, ଓଡ଼ିଶା
Odisha State Open University, Sambalpur, Odisha
Established by an Act of Government of Odisha.

ASSIGNMENTS

ASSIGNMENT CODE:

Course Code:

MPA-10 (ASSIGNMENT 1 & 2)

MPA-11 (ASSIGNMENT 1 & 2)

MPA-12 (ASSIGNMENT 1)

(Theory)

SESSION: 2020-21

MA:PUBLIC ADMINISTRATION

Please read the instructions carefully before attempting assignment questions.

INSTRUCTIONS FOR DOING ASSIGNMENTS

DearLearner,
You are required to submit your assignment response within the stipulated time in order to become eligible to appear in the term-end examination. The assignments will be evaluated by the counsellors at your Study Centre. Please submit your assignment response to the Coordinator of your Study Center. For a 4 credit course, there is one Assignment and for 6/8 credit course, there must be minimum 02(two) Assignment.

Purpose of Assignments:
1. Assignments are part of the continuous evaluation process in Open and Distance Learning (ODL) system. Due weightage is given to the marks/grades you obtain in assignments. This will help you for better performance in the term-end examination. If you secure good grades/marks in assignments, your overall performance will improve.

2. Assignments are also a part of the teaching-learning process in the ODL system. Your assignment, after evaluation, will be returned back to you with specific and general comments by the evaluator. This will help you to know your strength as well as your weakness. Thus, it will establish two-way communication between learner and evaluator.

How to Write Assignments:
Please read the instructions for writing the response of an assignment before you start writing your answer.

1. Write your name, programme code, the course title, enrolment no. and study centre name with code in the top sheet of the assignment answer booklet. the format is given below.

PROGRAMME TITLE: _____

ENROLMENT No.: _____ **NAME:** _____

ADDRESS: _____

COURSE CODE: _____ **COURSE TITLE:** _____

ASSIGNMENT CODE: _____ **STUDY CENTRE:** _____

DATE: _____   **SIGNATURE:** _____

2. Before attempting the assignments, please go through the course materials carefully, understand the same and write answers in your own language and style.

3. **Write the answers in your own handwriting.** Give sufficient margin in the left side of each page so that the evaluator will give comments on each paragraph/page.

4. Your handwriting should be neat and readable.

Weightage for each Assignments:
For courses without having Practical
1. Each Theory Assignment will carry 25% weightage and term-end examination will carry 75% weightage.

2. Each assignment will be of 100 marks. But it will carry 25% weightage.

3. You have to score minimum pass mark i.e. 40% or P (Pass) Grade in 10-point scale for each assignment. In case you do not submit the assignment or get fail mark in the assignment you have to re-submit in the next year.

For courses having Practical

1. Each Theory Assignment will carry 15% weightage and each Practical Assignment will carry 10% weightage and term-end examination will carry 75% weightage.
2. Each assignment will be of 100 marks. But it will carry 25% weightage.
3. You have to score minimum pass mark i.e. 40% in each assignment. In case you do not submit the assignment or get fail mark in the assignment you have to re-submit in the next year.

SUBMISSION DATES FOR ASSIGNMENTS

January/July Session

Sl. No.	Course Code	Name of the Course	Last Date of Submission	Day (As per Calendar)
Theory				
1	MPA-10	INDI:DEMOCRACY AND DEVELOPMENT	**28th Feb 2021**	Sunday
2	MPA-10	INDIA:DEMOCRACY AND DEVELOPMENT	**28th Feb 2021**	Sunday
1	MPA-11	DISASTER MANAGEMENT	**28th Feb 2021**	Sunday
2	MPA-11	DISASTER MANAGEMENT	**28th Feb 2021**	Sunday
1	MPA-12	FINANCIAL ADMINISTRATION	**28th Feb 2021**	Sunday

NOTE:

For 4 Credit Course (one Assignment)
   Submission dates: Fourth Sunday in the month of February 2021.

For 6/8 Credit Course (two Assignment)
   Submission dates: 1st Assignment Submission: Fourth Sunday (**February**)
                              2nd Assignment Submission: Fourth Sunday (**February**)

ASSIGNMENT-1
INDIA:DEMOCRACY AND DEEVELOPMENT (MPA-10)
(Theory)

Full Mark – 100

(Answer all the questions, which is Compulsory)
GROUP- 'A'
Q. No. 1 Answer within one word or one sentence each   Marks: 1 × 10= 10
   a) Which Article deals about the protection against unlawful conviction ?
   b) In Which year the Karachi Resolution of the Congress was passed ?
   c) What is the full form of INTUC ?
   d) Name any two indian parliamentary committees ?
   e) In Which Constitutional Amendmends have strengthended the Panchayati Raj System in India ?
   f) Which Article deals the original jurisdiction in a disput between the Union and a State ?
   g) In which Indian region did the Tebhaga Movement originate ?
   h) In Which part of the Indian Constitution Contains the Directive Principles of State Policy?
   i) Who appoints the Chief Justice of India ?
   j) Which is the Apex body of the PRIs?

Group 'B'
Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20
   a) Gandhi's 'Substance of Swaraj'.
   b)   The Preamble.
   c) Parliamentary Sovereignty.
   d) Decentralisation.

Group 'C'
Q.No 3. Medium answer-type Questions (Word Limit: 200 Words)   Marks: 10 X 4 = 40
   a) Critically analyse the functioning of Parliamentary Democracy of India.
   b) Discuss the role of media in shaping public opinion and public policies.
   c) Discuss the working of Federal system in India.
   d) Analyse the role of police in Indian Democracy.

Group 'D'
Q.No 4.Long answer-type Questions (Word Limit: 300 Words) Marks: 15 X 2 = 30
   a) Discuss the significance of Directive Principle of State policy in Indian Constitution.
   b) Discuss the significance of the 73rd Constitutional Amendment in Indian Democracy.

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NOTE: (For Group-A, Group-B and Group-C)
(it can be a single Question or can have two parts with appropriate mark distribution)

ASSIGNMENT-2
INDIA:DEMOCRACY AND DEVELOPMENT(MPA-10)
(Theory)

Full Mark – 100

(Answer all the questions, which is Compulsory)
GROUP- 'A'
Q. No. 1 Answer within one word or one sentence each   Marks: 1 × 10= 10
   a) Name any two indicators of human development.
   b) Which Commission gave the concept of Sustainable Development?
   c) What is market economy ?
   d) Where was the Chipko Movement Started ?
   e) Who gave the Slogan" Vande Mataram" ?
   f) What is meant by Substantive Democracy ?
   g) What is meant by Human Development ?
   h) What is the slogan of "Chipko movement"?
   i) Write two parameters in judging the quality of NGO activities ?
   j) What is the full form of ILO ?

Group 'B'
Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20
   a) Ethnicity.
   b) Human Development in India.
   c) Sustainable Development.
   d) Substantive Democracy.

Group 'C'
Q.No 3. Medium answer-type Questions (Word Limit: 200 Words)   Marks: 10 X 4 = 40
   a) Write a short note on human development in India.
   b) Discuss the impact of new economic policy on working class in India.
   c) Discuss the essence of Religious politics.
   d) Analyse the role of NGOs in Indian Democracy.

Group 'D'
Q.No 4.Long answer-type Questions (Word Limit: 300 Words) Marks: 15 X 2 = 30
   a) Write a note on ethnic challenges to the Nation-State.
   b) What are the main causes of internal migration?.What is the impact of internal migration on urban India?

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NOTE: (For Group-A, Group-B and Group-C)
(it can be a single Question or can have two parts with appropriate mark distribution)

ASSIGNMENT-1
DISASTER MANAGEMENT (MPA-11)
(Theory)

Full Mark – 100

(Answer all the questions, which is Compulsory)
GROUP- 'A'

Q. No. 1 Answer within one word or one sentence each   Marks: 1 × 10= 10
- **a)** Write two examples of Natural Disasters.
- **b)** What are the three key stages of activities in disaster management ?
- **c)** How many stages the disaster cycle consists ?
- **d)** What is Eutrophication ?
- **e)** Write the Acronym of GSI ?
- **f)** Write the Acronym of ISDR ?
- **g)** Write the two mitigation measures in Disaster.
- **h)** What are the three common elements of a PRA (Participatotry Rural Appraisal) approach ?
- **i)** Write two simple Rescue methods.
- **j)** Write the full form of BMTPC.

Group 'B'

Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20
- **a)** Disaster management cycle.
- **b)** Problems in Risk Assessment.
- **c)** Significance of Disaster Prepardness.
- **d)** Essential commodity in Disaster Response.

Group 'C'

Q.No 3. Medium answer-type Questions (Word Limit: 200 Words)   Marks: 10 X 4 = 40
- **a)** Identify the different conceptual categories of disasters.
- **b)** Describe about mitigation strategies.
- **c)** Explain briefly the various requirements in community based disaster management.
- **d)** Describe the various steps in planning for relief distribution.

Group 'D'

Q.No 4.Long answer-type Questions (Word Limit: 300 Words) Marks: 15 X 2 = 30
- **a)** Discuss Post- Modern Trends in disaster management.
- **b)** Explain the significane of Serarch, Rescue and Evacuation and describe its various techniques.

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NOTE: (For Group-A, Group-B and Group-C)
(it can be a single Question or can have two parts with appropriate mark distribution)

ASSIGNMENT-2
DISASTER MANAGEMENT (MPA-11)
(Theory)

Full Mark – 100

(Answer all the questions, which is Compulsory)

GROUP- 'A'

Q. No. 1 Answer within one word or one sentence each   Marks: 1 × 10= 10
   a) Write two steps taken before disaster.
   b) What is Initial Assessment Report ?
   c) What are the three major types of Rehabilation ?
   d) What is Deforestration ?
   e) What is the full form of GIS ?
   f) What is the full form of EIA ?
   g) What are the three categories of Resource management ?
   h) Write the Acronym of POSDCoRB ?
   i) What are the three types of leadership styles according to Kurt Lewin ?
   j) Which year the National Disaster Management Authority was constituted in India ?

Group 'B'

Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20
   a) The Multi-Agency Coordination System (MACS)
   b) Desertification.
   c) Strategic Management.
   d) National Disaster Management Authority (NDMA)

Group 'C'

Q.No 3. Medium answer-type Questions (Word Limit: 200 Words)   Marks: 10 X 4 = 40
   a) Write a note on Emergency Operations Centre (EOP).
   b) Write a short note on Disaster and Development.
   c) Discuss the Role of Government in First Response.
   d) Discuss the role and functions of a disaster manager.

Group 'D'

Q.No 4.Long answer-type Questions (Word Limit: 300 Words) Marks: 15 X 2 = 30
   a) Discuss the essential features of damage assessment.
   b) 'In India, there appears to be more disaster of management than management of disaster'. Comment.

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NOTE: (For Group-A, Group-B and Group-C)
(it can be a single Question or can have two parts with appropriate mark distribution)

ASSIGNMENT
FINANCIAL ADMINISTRATION (MPA-12)
(Theory)

Full Mark – 100

(Answer all the questions, which is Compulsory)
GROUP- 'A'
Q. No. 1 Answer within one word or one sentence each   **Marks: 1 × 10= 10**
- **a)** Write two important principles of financial administration.
- **b)** Write the Acronym of POSDCORC ?
- **c)** Who is headed by the planning commission ?
- **d)** In which year NDC was established ?
- **e)** Write the 3 elements of an organizational system.
- **f)** Write the 3 main functions involved in the execution of the budget.
- **g)** In which year the first modern budget was adopted in India ?
- **h)** Write two examples of Indirect taxes.
- **i)** Write two types of public debt.
- **j)** In which Article deals about the CAG of India ?

Group 'B'
Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20
- **a)** The Public accouts committee.
- **b)** Direct taxes.
- **c)** Fiscal Deficit.
- **d)** Comptroller and Auditor General (CAG).

Group 'C'
Q.No 3. Medium answer-type Questions (Word Limit: 200 Words)   Marks: 10 X 4 = 40
- **a)** Discuss the different types of Budget.
- **b)** Discuss the main features of monetary policy of India.
- **c)** Discuss the principle of financial administration.
- **d)** Make a critical analysis on Tax Reforms in India.

Group 'D'
Q.No 4.Long answer-type Questions (Word Limit: 300 Words) Marks: 15 X 2 = 30
- **a)** Comment on the preparation of budget in India.
- **b)** "Auditing in Government is an exercise in Post-mortem". Examine.

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NOTE: (For Group-A, Group-B and Group-C)
(it can be a single Question or can have two parts with appropriate mark distribution)
with appropriate mark distribution)