



ଓଡ଼ିଶା ରାଜ୍ୟ ମୁକ୍ତ ବିଶ୍ୱବିଦ୍ୟାଳୟ, ସମ୍ବଲପୁର, ଓଡ଼ିଶା
Odisha State Open University, Sambalpur, Odisha
Established by an Act of Government of Odisha.

ASSIGNMENTS

ASSIGNMENT CODE:

Course Code:

MPA-01 (ASSIGNMENT-01 & 02)

MPA-02 (ASSIGNMENT-01)

MPA-03 (ASSIGNMENT-01 & 02)

(Theory)

SESSION:2019-20

M.A. PUBLIC ADMINISTRATION (MAPA)

Please read the instructions carefully before attempting assignment questions.

INSTRUCTIONS FOR DOING ASSIGNMENTS

Dear Learner,

You are required to submit your assignment response within the stipulated time in order to become eligible to appear in the term-end examination. The assignments will be evaluated by the counselors at your Study Centre. Please submit your assignment response to the Coordinator of your Study Center. For a 4 credit course, there is one Assignment and for 6/8 credit course, there must be minimum 02(two) Assignment.

Purpose of Assignments:

1. Assignments are part of the continuous evaluation process in Open and Distance Learning(ODL) system. Due weightage is given to the marks/grades you obtain in assignments. This will help you for better performance in the term-end examination. If you secure good grades/marks in assignments, your overall performance will improve.
2. Assignments are also a part of the teaching-learning process in the ODL system. Your assignment, after evaluation, will be returned back to you with specific and general comments by the evaluator. This will help you to know your strength as well as your weakness. Thus, it will establish two-way communication between learner and evaluator.

How to Write Assignments:

Please read the instructions for writing the response of an assignment before you start writing your answer.

1. Write your name, programme code, the course title, enrolment no. and study centre name with code in the top sheet of the assignment answer booklet the format is given below.

PROGRAMME TITLE: _____

ENROLMENT No.: _____ **NAME:** _____

ADDRESS: _____

COURSE CODE: _____ **COURSE TITLE:** _____

ASSIGNMENT CODE: _____ **STUDY CENTRE:** _____

DATE: _____ **SIGNATURE:** _____

2. Before attempting the assignments, please go through the course materials carefully, understand the same and write answers in your own language and style.
3. **Write the answers in your own handwriting.** Give sufficient margin in the left side of each page so that the evaluator will give comments on each paragraph/page.
4. Your handwriting should be neat and readable.

Weightage for each Assignments:

For courses without having Practical

1. Each Theory Assignment will carry 25% weightage and term-end examination will carry 75% weightage.
2. Each assignment will be of 100 marks. But it will carry 25% weightage.
3. You have to score minimum pass mark i.e. 40% or P (Pass) Grade in 10-point scale for each assignment. In case you do not submit the assignment or get fail mark in the assignment you have to re-submit in the next year.

For courses having Practical

1. Each Theory Assignment will carry 15% weightage and each Practical Assignment will carry 10% weightage and term-end examination will carry 75% weightage.
2. Each assignment will be of 100 marks. But it will carry 25% weightage.
3. You have to score minimum pass mark i.e. 40% in each assignment. In case you do not submit the assignment or get fail mark in the assignment you have to re-submit in the next year.

SUBMISSION DATES FOR ASSIGNMENTS

July Session

| Assignment No | Course Code | Name of the Course | Last Date of Submission | Day (As per Calendar) |
|---------------|-------------|--|-------------------------------------|-----------------------|
| Theory | | | | |
| 1 | MPA-01 | State, Society and Public Administration | 20th October 2019 | Sunday |
| 2 | MPA-01 | State, Society and Public Administration | 3rd November 2019 | Sunday |
| 1 | MPA-02 | Administrative Theory | 20th October 2019 | Sunday |
| 1 | MPA-03 | Public Systems Management | 20th October 2019 | Sunday |
| 2 | MPA-03 | Public Systems Management | 3rd November 2019 | Sunday |

NOTE:

For 4 Credit Course (one Assignment)

Submission dates: Third Sunday in the month of October

For 6/8 Credit Course (two Assignment)

Submission dates: 1st Assignment Submission: Third Sunday (October)

2nd Assignment Submission: First Sunday (November)

ASSIGNMENT -1

State Society and Public Administration (MPA-01)

Full Mark – 100

(Answer all the questions, which is Compulsory)

GROUP- 'A'

Q. No. 1 Answer within one word or one sentence each

Marks: 1 × 10= 10

- a) What is Behaviouralism?
- b) Who propounded the term Rule of Law?
- c) Who propounded the term Sala Model?
- d) When was GATT formed?
- e) How does UNDP define human development?
- f) In which year was National Development Council established?
- g) Where did Bolshevik Revolution take place?
- h) Define Effectiveness and Efficiency?
- i) In which year was Anti-defection law implemented in India?
- j) Mention two goals of sustainable development.

Group 'B'

Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20

- a) SWARAJ
- b) Neo-liberal Perspective
- c) Trusteeship
- d) The Ombudsman

Group 'C'

Q.No 3. Medium answer-type Questions (Word Limit: 200 Words) Marks: 10 X 4 = 40

- a) Gandhi's critique about Modern State.
- b) Discuss women's education.
- c) Discuss the role of Civil Society in promotion of transparency in administration.
- d) How Public Administration and Society interlinked?

Group 'D'

Q.No 4.Long answer-type Questions (Word Limit: 300Words) Marks: 15 X 2 = 30

- a) Discuss Citizen's Charter.
- b) Analyze major challenges faced by the civil society.

ASSIGNMENT -2

State Society and Public Administration (MPA-01)

Full Mark – 100

(Answer all the questions, which is Compulsory)

GROUP- 'A'

Q. No. 1 Answer within one word or one sentence each

Marks: 1 × 10= 10

- a) What is Equity?
- b) What is social capital?
- c) What is the main function of IMF?
- d) Who propounded the term General Will?
- e) Which committee recommended the formation of CBI?
- f) In which year was Vigilance Commission established?
- g) What is Velvet Revolution?
- h) Cite one example of Judicial Activism.
- i) What is Delegated Legislation?
- j) Which Article deals with Judicial Review?

Group 'B'

Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20

- a) Role of bureaucracy in Policy implementation.
- b) New Public Service
- c) Administrative Tribunal
- d) Multi-dimensional Accountability

Group 'C'

Q.No 3. Medium answer-type Questions (Word Limit: 200 Words) Marks: 10 X 4 = 40

- a) How Right to Information curbs corruption?
- b) "If our civilization breaks down, it will be mainly a breakdown of administration."
Comment.
- c) Discuss the Gender Issue.
- d) What are the impacts of globalization on public administration?

Group 'D'

Q.No 4.Long answer-type Questions (Word Limit: 300Words) Marks: 15 X 2 = 30

- a) Describe the salient features of New Public Administration. In what aspects it is similar to and different from the Minnowbrook II (1988) perspective?
- b) Discuss the relation among Civil Society, Market and State.

ASSIGNMENT-1
Administrative Thinker (MPA-02)
(Theory)

Full Mark – 100

(Answer all the questions, which is Compulsory)

GROUP- 'A'

Q. No. 1 Answer within one word or one sentence each

Marks: 1 × 10= 10

- a) What is Gangplank?
- b) In which year was the “The Study of Administration” published?
- c) Who propounded “One best way of doing thing”?
- d) Who is Father of American Public Administration?
- e) What is Administration?
- f) What is an Organisation?
- g) What is Zone of Acceptance?
- h) What is Washington Consensus?
- i) What is Charismatic authority?
- j) What is Public Administration according to Dwight Waldo?

Group 'B'

Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20

- a) The POSDCoRB View
- b) Span of Control
- c) Division of Work
- d) Organisation Culture

Group 'C'

Q.No 3. Medium answer-type Questions (Word Limit: 200 Words) Marks: 10 X 4 = 40

- a) Discuss Formal and Informal Organisation.
- b) ‘Unity of Command does not actually exist and cannot be established in real organisation’ Comment .
- c) What is delegation? Explain need of delegation.
- d) “New Public Administration lays emphasis on four major theme-relevance, values, equity, and change.” Elucidate.

Group 'D'

Q.No 4.Long answer-type Questions (Word Limit: 300Words) Marks: 15 X 2 = 30

- a) ‘Henry Fayol is the Father of administrative management school’. Examine.
- b) Discuss the salient features of authority as elaborated by Chester Barnard.

ASSIGNMENT -1
Public System Management (MPA-03)

Full Mark – 100

(Answer all the questions, which is Compulsory)

GROUP- 'A'

Q. No. 1 Answer within one word or one sentence each

Marks: 1 × 10= 10

- a) What is disinvestment?
- b) How many types of Fundamental Rights do we enjoy now?
- c) Which article states about the Finance Commission?
- d) How many types of writs can Supreme Court issue and what are they?
- e) In which year was the Planning Commission abolished?
- f) How many members in Public Account Committee are from Rajya Sabha?
- g) What is Corporate Governance?
- h) What is Civil Society?
- i) Who appoints the chairman of UPSC?
- j) How does World Bank define governance?

Group 'B'

Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20

- a) New Public Management
- b) Corruption
- c) Administrative Tribunal
- d) Digital Governance

Group 'C'

Q.No 3. Medium answer-type Questions (Word Limit: 200 Words) Marks: 10 X 4 = 40

- a) Discuss the distinction between bureaucratic system and public management system.
- b) Discuss the role of state as a regulator.
- c) Analyze the role of Legislature in governance.
- d) Discuss Inter-governmental agency in India.

Group 'D'

Q.No 4.Long answer-type Questions (Word Limit: 300Words) Marks: 15 X 2 = 30

- a) Examine the maladies of Public System Management. Suggest suitable measure to deal with them.
- b) Public Interest Litigation is an innovative step towards Judicial Activism. Critically examine.

ASSIGNMENT -2

Public System Management (MPA-03)

Full Mark – 100

(Answer all the questions, which is Compulsory)

GROUP- 'A'

Q. No. 1 Answer within one word or one sentence each

Marks: 1 × 10= 10

- a) What is Office Automation System (OAS)?
- b) What is a database?
- c) In which year did Planning Commission come into force?
- d) What is networking?
- e) What is Inclusive Authority Model in Inter- governmental relation?
- f) Who controls the Fiscal Policy?
- g) Define Citizen's Charters.
- h) In which year was RTI Act implemented?
- i) What is Budget?
- j) What is Best Value Concept?

Group 'B'

Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20

- a) Performance Budgeting
- b) E-Governance
- c) Total Quality Management
- d) Ombudsman

Group 'C'

Q.No 3. Medium answer-type Questions (Word Limit: 200 Words) Marks: 10 X 4 = 40

- a) Describe Public Sector reform.
- b) Discuss the Project Management Technique.
- c) Critically examine the relationship between bureaucracy and political executive.
- d) How Parliament control over Budget?

Group 'D'

Q.No 4.Long answer-type Questions (Word Limit: 300Words) Marks: 15 X 2 = 30

- a) Examine the political environment of public system management in India.
- b) Narrate the changing perspective of Accountability.
