



ଓଡ଼ିଶା ରାଜ୍ୟ ମୁକ୍ତ ବିଶ୍ୱବିଦ୍ୟାଳୟ, ସମ୍ବଲପୁର, ଓଡ଼ିଶା  
Odisha State Open University, Sambalpur, Odisha  
Established by an Act of Government of Odisha.

# ASSIGNMENTS

ASSIGNMENT CODE:

Course Code: MPA-07

MPA-08 (ASSIGNMENT -01 & 02)

(Theory)

SESSION:2019-20

M.A. PUBLIC ADMINISTRATION (MAPA)

Please read the instructions carefully before attempting assignment questions.

## INSTRUCTIONS FOR DOING ASSIGNMENTS

Dear Learner,

You are required to submit your assignment response within the stipulated time in order to become eligible to appear in the term-end examination. The assignments will be evaluated by the counselors at your Study Centre. Please submit your assignment response to the Coordinator of your Study Center. For a 4 credit course, there is one Assignment and for 6/8 credit course, there must be minimum 02(two) Assignment.

### **Purpose of Assignments:**

1. Assignments are part of the continuous evaluation process in Open and Distance Learning(ODL) system. Due weightage is given to the marks/grades you obtain in assignments. This will help you for better performance in the term-end examination. If you secure good grades/marks in assignments, your overall performance will improve.
2. Assignments are also a part of the teaching-learning process in the ODL system. Your assignment, after evaluation, will be returned back to you with specific and general comments by the evaluator. This will help you to know your strength as well as your weakness. Thus, it will establish two-way communication between learner and evaluator.

### **How to Write Assignments:**

Please read the instructions for writing the response of an assignment before you start writing your answer.

1. Write your name, programme code, the course title, enrolment no. and study centre name with code in the top sheet of the assignment answer booklet the format is given below.

**PROGRAMME TITLE:** \_\_\_\_\_

**ENROLMENT No.:** \_\_\_\_\_ **NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**COURSE CODE:** \_\_\_\_\_ **COURSE TITLE:** \_\_\_\_\_

**ASSIGNMENT CODE:** \_\_\_\_\_ **STUDY CENTRE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

2. Before attempting the assignments, please go through the course materials carefully, understand the same and write answers in your own language and style.
3. **Write the answers in your own handwriting.** Give sufficient margin in the left side of each page so that the evaluator will give comments on each paragraph/page.
4. Your handwriting should be neat and readable.

### **Weightage for each Assignments:**

#### **For courses without having Practical**

1. Each Theory Assignment will carry 25% weightage and term-end examination will carry 75% weightage.
2. Each assignment will be of 100 marks. But it will carry 25% weightage.
3. You have to score minimum pass mark i.e. 40% or P (Pass) Grade in 10-point scale for each assignment. In case you do not submit the assignment or get fail mark in the assignment you have to re-submit in the next year.

#### **For courses having Practical**

1. Each Theory Assignment will carry 15% weightage and each Practical Assignment will carry 10% weightage and term-end examination will carry 75% weightage.
2. Each assignment will be of 100 marks. But it will carry 25% weightage.
3. You have to score minimum pass mark i.e. 40% in each assignment. In case you do not submit the assignment or get fail mark in the assignment you have to re-submit in the next year.

## SUBMISSION DATES FOR ASSIGNMENTS

### July Session

Assignment No	Course Code	Name of the Course	Last Date of Submission	Day (As per Calendar)
<b>Theory</b>				
1	MPA-07	Electronic Governance	<b>20<sup>th</sup> October 2019</b>	Sunday
1	MPA-08	Research Methods and Methodologies	<b>20<sup>th</sup> October 2019</b>	Sunday
2	MPA-08	Research Methods and Methodologies	<b>3<sup>rd</sup> November 2019</b>	Sunday

**NOTE:**

**For 4 Credit Course (one Assignment)**

**Submission dates:** Third Sunday in the month of October

**For 6/8 Credit Course (two Assignment)**

**Submission dates:** 1<sup>st</sup> Assignment Submission: Third Sunday (October)

**2<sup>nd</sup> Assignment Submission: First Sunday (November)**

**ASSIGNMENT-1**  
**Electronic Governance (MPA-07)**  
**(Theory)**

**Full Mark – 100**

*(Answer all the questions, which is Compulsory)*

**GROUP- 'A'**

**Q. No. 1 Answer within one word or one sentence each**

**Marks: 1 × 10 = 10**

- a) What is E-Governance ?
- b) What is the name of India's first dedicated satellite for distance education ?
- c) Define 'Digital divide' .
- d) What is 'RAM'?
- e) What do you mean by 'SMART Governance' ?
- f) What is E-mail ?
- g) What do you mean by 'MIS' ?
- h) What is National E-Governance Plan ?
- i) What do you mean by 'WAN' ?
- j) What is the acronym of 'URL' ?

**Group 'B'**

**Q.No2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20**

- a) "ICT has brought about an electronic transformation in the traditional functioning of administration and has made it accountable, transparent, decentralised and citizencentric." Comment .
- b) Write the challenges in effective implementation of E-Panchayat .
- c) Distinguish between E-Governance and E-Government .
- d) Suggest some measures for effective implementation of ICT in governance .

**Group 'C'**

**Q.No3. Medium answer-type Questions (Word Limit: 200 Words) Marks: 10 X 4 = 40**

- a) "E-Commerce has both the advantages and disadvantages" Examine.
- b) Analyze the role of ICTs in rendering citizen services .
- c) Explain the various stages of e-governance .
- d) Examine the features of Right To Information Act 2005 .

**Group 'D'**

**Q.No4.Long answer-type Questions (Word Limit: 300 Words) Marks: 15 X 2 = 30**

- a) Discuss the concept and significance of e-governance .
- b) "ICT applications to agriculture and rural development are very extensive and pervasive" Elucidate .

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# ASSIGNMENT-1

## Research methods and Research methodologies (MPA-08)

**(Theory)**

**Full Mark – 100**

*(Answer all the questions, which is Compulsory)*

### GROUP- 'A'

**Q. No. 1 Answer within one word or one sentence each**

**Marks: 1 × 10 = 10**

- a) What is “Action Research” ?
- b) What do you mean by “Epistemology” ?
- c) Define “Null hypothesis” .
- d) Give one example of “Applied Research” ?
- e) What is empirical research ?
- f) Give some examples of secondary sources of data collection ?
- g) Write the full form of SPSS .
- h) What is hypothesis ?
- i) What do you mean by Scientific research ?
- j) Write down the steps of a research process .

### Group 'B'

**Q.No 2.Short answer-type Questions (Word Limit:100 Words)**

**Marks:5 X 4 = 20**

- a) “A pilot study is an exploratory study done before the actual work starts in the field” Explain.
- b) What are the problems encountered by a researcher while collecting data ?
- c) “Review of Literature is the soul of social science research” Comment .
- d) Distinguish between Research methods and Research methodology .

### Group 'C'

**Q.No 3. Medium answer-type Questions (Word Limit: 200 Words)**

**Marks: 10 X 4 = 40**

- a) What is Questionnaire ?Discuss the main points that you will take into account while drafting a questionnaire .
- b) “Positivism is alleged that it undermines the creativity, reflexivity and agency of social actors” Critically Analyze ?
- c) Discuss Post-mordernism.
- d) What is the need of theory-building in social science ?

### Group 'D'

**Q.No 4.Long answer-type Questions (Word Limit: 300 Words) Marks: 15 X 2 = 30**

- a) Elaborate the major steps in social science research.
- b) Discuss the source of hypothesis. Identify the features of an ideal hypothesis with suitable examples.

## ASSIGNMENT-2

### Research Methods and Methodologies (MPA-08)

**(Theory)**

**Full Mark – 100**

*(Answer all the questions, which is Compulsory)*

#### GROUP- 'A'

**Q. No. 1 Answer within one word or one sentence each**

**Marks: 1 × 10 = 10**

- a) What is Sampling ?
- b) Give one example of random sampling .
- c) What do you mean by "Observation" ?
- d) Define "Survey Research" .
- e) What is a dependantvariable ? Give one example.
- f) What do you mean by "Snowball sampling" ?
- g) Name some methods through from which primary data are collected ?
- h) What do you mean by Key informant ?
- i) What is the full formof "HTML" ?
- j) What is the meaning of Population in sampling ?

#### Group 'B'

**Q.No2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20**

- a) What do you mean by reliability ?Explain three types of reliability in social science research .
- b) "Using e-mail as a research tool potentially offers researchers many advantages" Elucidate .
- c) Discuss the meaning of the term "ethnography" .
- d) "The first step in a research design is the formulation of a research question." Elaborate

#### Group 'C'

**Q.No3. Medium answer-type Questions (Word Limit: 200 Words) Marks: 10 X 4 = 40**

- a) "The approach of case studies ranges significantly from general field studies to the interview of a single individual or group" Explain .
- b) What is Central tendency ?Explain different methods of measuring Central tendency .
- c) Discuss the main stages of research project briefly .
- d) Explain interview method of data collection and it's types and process .

#### Group 'D'

**Q.No4.Long answer-type Questions (Word Limit: 300 Words) Marks: 15 X 2 = 30**

- a) Elaborate different types of sampling methods .
- b) Discuss the advantages and weaknesses of survey research.

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