ଓଡ଼ିଶା ରାଜ୍ୟ ମୁକ୍ତ ବିଶ୍ୱବିଦ୍ୟାଳୟ, ସମ୍ବଲପୁର, ଓଡ଼ିଶା
Odisha State Open University, Sambalpur, Odisha
Established by an Act of Government of Odisha.

ASSIGNMENTS

Master of Arts in Public Policy (MAPP)

Second Semesters

SESSION: 2019-20

SUBMISSION DATES FOR ASSIGNMENTS

S.N.	Course Code	Course Title	Assignment	Last Date of Submission
1	MPP-03	Human Resource Management	I & II	Sunday, 24th May 2020
2	MPP-04	Decentralized Governance	I & II	Sunday, 24th May 2020

Please read the instructions carefully before attempting assignment questions.

Dear Learner,

You are required to submit your assignment response within the stipulated time in order to become eligible to appear in the term-end examination. The assignments will be evaluated by the counsellors at your Study Centre. Please submit your assignment response to the Coordinator of your Study Center. For a 4 credit course, there is one Assignment and for 6/8 credit course, there must be minimum 02(two) Assignment.

Purpose of Assignments:

1. Assignments are part of the continuous evaluation process in Open and Distance Learning (ODL) system. Due weightage is given to the marks/grades you obtain in assignments. This will help you for better performance in the term-end examination. If you secure good grades/marks in assignments, your overall performance will improve.
2. Assignments are also a part of the teaching-learning process in the ODL system. Your assignment, after evaluation, will be returned back to you with specific and general comments by the evaluator. This will help you to know your strength as well as your weakness. Thus, it will establish two-way communication between learner and evaluator.

How to Write Assignments:

Please read the instructions for writing the response of an assignment before you start writing your answer.

1. Write your name, programme code, the course title, enrolment no. and study centre name with code in the top sheet of the assignment answer booklet. The format is given below.

PROGRAMME TITLE: _____

ENROLMENT No.: _____ NAME: _____

ADDRESS: _____

COURSE CODE: _____ COURSE TITLE: _____

ASSIGNMENT CODE: _____ STUDY CENTRE: _____

DATE: _____ SIGNATURE: _____

2. Before attempting the assignments, please go through the course materials carefully, understand the same and write answers in your own language and style.
3. Write the answers in your own handwriting. Give sufficient margin in the left side of each page so that the evaluator will give comments on each paragraph/page.
4. Your handwriting should be neat and readable.

Weightage for each Assignments:

1. Each Theory Assignment will carry 25% weightage and term-end examination will carry 75% weightage.
2. Each assignment will be of 100 marks. But it will carry 25% weightage.
3. You have to score minimum pass mark i.e. 40% or P (Pass) Grade in 10-point scale for each assignment. In case you do not submit the assignment or get fail mark in the assignment you have to re-submit in the next year.

ASSIGNMENT-I
HUMAN RESOURCE MANAGEMENT (MPP-3)

Full Mark – 100

(Answer all the questions, which is Compulsory)

GROUP- 'A'

Q. No. 1 Answer within one word or one sentence each   **Marks: 1 × 10= 10**

a) Write any two characterstics of HRD.
b) What is Human Resource Planning ?
c) What do you mean by training ?
d) Write two methods of Performance Appraisal.
e) Define SHRM.
f) Define "Organization Design".
g) What are the sources of Recruitment ?
h) Give one example of societal objective of HRM.
i) Define Promotion.
j) Write two methods of Job Evaluation.

Group 'B'

Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20

a) Write any three limitations of training.
b) Write the significance of Performance Appraisal.
c) Write about four fundamental principles on which HRM is based on.
d) Explain the needs of Manpower planning in an organization.

Group 'C'

Q.No 3. Medium answer-type Questions (Word Limit: 200 Words)   Marks: 10 X 4 = 40

a) Discuss various objectives of HRM.
b) Discuss about advantages of human resource planning.
(c) Explain various principles of remuneration in services.
(d) Explain the various methods of training.

Group 'D'

Q.No 4.Long answer-type Questions (Word Limit: 300 Words) Marks: 15 X 2 = 30

a) "Human Resource Management is old wine in new bottle", Comment. Explain the scope of human resource management.

(b) What is Performance Appraisal ? Discuss the needs and purposes of Performance Appraisal.

✽✽✽✽

NOTE: (For Group-A, Group-B and Group-C)
(it can be a single Question or can have two parts with appropriate mark distribution)

ASSIGNMENT-II
HUMAN RESOURCE MANAGEMENT (MPP-03)

Full Mark – 100

(Answer all the questions, which is Compulsory)
GROUP- 'A'

Q. No. 1 Answer within one word or one sentence each   Marks: 1 × 10= 10

   a) Define collective bargening.
   b) Define Quality circle.
   c) What do you mean by TQM ?
   d) What is sensitive training ?
   e) Define MBO (Management by Objective).
   f) What is HR audit ?
   g) Define Stress.
   h) What is Incentive ?
   i) What do you mean by employee turnover ?
   j) Give one example of minor offence in an Organization.

Group 'B'

Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20

   a) Define industrial relations. List out its objectives.
   b) Ponit out the various methods of Conflict Resolution.
   c) Compare and contrast between TQM and Tradional Management.
   d) What is an Employee Assistance Programme (EOP) ?

Group 'C'

Q.No 3. Medium answer-type Questions (Word Limit: 200 Words)   Marks: 10 X 4 = 40

   a) Differentiate between Personnel Management anf Human Resource Management.
   b) "Workers Participation in Management (WPM) gets its administrative strength from various institutional arrangement." Elaborate.
   (c) Write a note on Human Resource Audit.
   (d) Examine the process of collective bargaining.

Group 'D'

Q.No 4.Long answer-type Questions (Word Limit: 300 Words) Marks: 15 X 2 = 30

   a) Explain the concept of TQM (Total Quality Management).

   (b) Define Stress. Examine the consequences of stress on the employees in an Organization.

✽✽✽✽

NOTE: (For Group-A, Group-B and Group-C)
(it can be a single Question or can have two parts with appropriate mark distribution)

ASSIGNMENT-I
DECENTRALIZED GOVERNANCE (MPP-04)

Full Mark – 100

(Answer all the questions, which is Compulsory)
GROUP- 'A'

Q. No. 1 Answer within one word or one sentence each   **Marks: 1 × 10= 10**

    a) What is Decentralisation ?
    b) In which year Community Development Programme was launched in India ?
    c) Define Delegation of Power.
    d) What is the full form of HDI ?
    e) What is Empowerment ?
    f) What do you mean by administrative Decentralisation ?
    g) What do you mean by "Democratic Decentralisation" ?
    h) Who conceived the concept of Gram Swaraj ?
    i) What is the meaning of Development ?
    j) What do you mean by Bhagidari Programme ?

Group 'B'

Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20

    a) Discuss how Democratic decentralization is related to good governance.
    b) Discuss the impact of decentralized development on bureaucracy.
    c) Discuss the Role of Panchayati Samiti in decentralized governance.
    d) Discuss the various initiatives taken for Empowerment in India.

Group 'C'

Q.No 3. Medium answer-type Questions (Word Limit: 200 Words)   Marks: 10 X 4 = 40

    a) Local Governance and Local Government are different.Explain.
    b) Examine the factors influencing peoples preferences for distribution of resources.
    (c) Write a note on Bhagidari as a model of Good Governance.
    (d) Examine the role of Panchrati Raj Institutions (PRIs) as an instrument of social transformation.

Group 'D'

Q.No 4.Long answer-type Questions (Word Limit: 300 Words) Marks: 15 X 2 = 30

    a) Suggest various measures for strengthing the socoi-economic and politico-administrative dimensions of decntralised development.

    (b) Explain the concept and significance of democratic decentralization.

✱✱✱✱

NOTE: (For Group-A, Group-B and Group-C)
(it can be a single Question or can have two parts with appropriate mark distribution)

ASSIGNMENT-II
DECENTRALIZED GOVERNANCE (MPP-04)

Full Mark – 100

(Answer all the questions, which is Compulsory)
GROUP- 'A'
Q. No. 1 Answer within one word or one sentence each   **Marks: $1 \times 10 = 10$**

 a) Which schedule was added in the constitutin by 73rd Amendment Act ?

 b) Who is headed the District Rural Development Agency (DRDA)

 c) How many tiers should be there in local government accordind to Ashok Mehta committee?

 d) What is cooperative Society?

 e) In which plan multi level planning was introduced ?

 f) What is IRDP Programme ?

 g) Give one example of non-plan expenditure.

 h) In which year 74th Amendment Act was enacted ?

 i) What should be the minimum population of a Metropolitan city ?

 j) Write one example of non-tax revenue of Urban Local Bodies ?

Group 'B'
Q.No 2.Short answer-type Questions (Word Limit:100 Words) Marks:5 X 4 = 20

 a) What are the institutional constraints in micro level planning?

 b) Define Sustainble Development.

 c) Explain "Community Policing".

 d) Discuss Resources of Local bodies.

Group 'C'
Q.No 3. Medium answer-type Questions (Word Limit: 200 Words)   Marks: 10 X 4 = 40

 a) Discuss the significance of capacity building of local bodies.

 b) Highlight the new weaknesses of Panchayati Raj system.

 (c) Discuss the evolution of urban local government in India briefly.

 (d) Describe the structure, power and functions of Panchayati Raj inistitutions.

Group 'D'
Q.No 4.Long answer-type Questions (Word Limit: 300 Words) Marks: 15 X 2 = 30

 a) Briefly explain the major features of 73rd and 74th constitutional amendment act.

 (b) Write an essay on the account of various financial resources of local bodies.

✶✶✶✶

NOTE: (For Group-A, Group-B and Group-C)
(it can be a single Question or can have two parts with appropriate mark distribution)