ଓଡ଼ିଶା ରାଜ୍ୟ ମୁକ୍ତ ବିଶ୍ୱବିଦ୍ୟାଳୟ, ସମ୍ବଲପୁର, ଓଡ଼ିଶା
Odisha State Open University, Sambalpur, Odisha
Established by an Act of Government of Odisha.

ASSIGNMENTS

Master of Commerce (M.Com)

Fourth Semesters

SESSION: 2019-20

SUBMISSION DATES FOR ASSIGNMENTS

S.N	Course Code	Course Title	Assignment Number	Last Date of Submission
1	MCO-10	CORPORATE LEGAL FRAMEWORK	I	Sunday, 24th May, 2020
2			II	Sunday, 24th May, 2020
3	MCO-11	MANAGERIAL ECONOMICS	I	Sunday, 24th May, 2020
4			I	Sunday, 24th May, 2020
5	MCO-12	PRINCIPLES AND FUNCTIONS OF MANAGEMENT	I	Sunday, 24th May, 2020
6			II	Sunday, 24th May, 2020

Please read the instructions carefully before attempting assignment questions.

INSTRUCTIONS FOR DOING ASSIGNMENTS

Dear Learner,

You are required to submit your assignment response within the stipulated time in order to become eligible to appear in the term-end examination. The assignments will be evaluated by the counsellors at your Study Centre. Please submit your assignment response to the Coordinator of your Study Center. For a 4 credit course, there is one Assignment and for 6/8 credit course, there must be minimum 02(two) Assignment.

Purpose of Assignments:

1. Assignments are part of the continuous evaluation process in Open and Distance Learning (ODL) system. Due weightage is given to the marks/grades you obtain in assignments. This will help you for better performance in the term-end examination. If you secure good grades/marks in assignments, your overall performance will improve.
2. Assignments are also a part of the teaching-learning process in the ODL system. Your assignment, after evaluation, will be returned back to you with specific and general comments by the evaluator. This will help you to know your strength as well as your weakness. Thus, it will establish two-way communication between learner and evaluator.

How to Write Assignments:

Please read the instructions for writing the response of an assignment before you start writing your answer.

1. Write your name, programme code, the course title, enrolment no. and study centre name with code in the top sheet of the assignment answer booklet. The format is given below.

PROGRAMME TITLE: _____

ENROLMENT No.: _____ NAME: _____

ADDRESS: _____

COURSE CODE: _____ COURSE TITLE: _____

ASSIGNMENT CODE: _____ STUDY CENTRE: _____

DATE: _____ SIGNATURE: _____

2. Before attempting the assignments, please go through the course materials carefully, understand the same and write answers in your own language and style.
3. Write the answers in your own handwriting. Give sufficient margin in the left side of each page so that the evaluator will give comments on each paragraph/page.
4. Your handwriting should be neat and readable.

Weightage for each Assignments:

1. Each Theory Assignment will carry 25% weightage and term-end examination will carry 75% weightage.
2. Each assignment will be of 100 marks. But it will carry 25% weightage.
3. You have to score minimum pass mark i.e. 40% or P (Pass) Grade in 10-point scale for each assignment. In case you do not submit the assignment or get fail mark in the assignment you have to re-submit in the next year.

MASTER OF COMMERCE

CORPORATE LEGAL FRAMEWORK (MCO-10)

ASSIGNMENT-I

All Questions are Compulsory **Full Marks –100**

Group-A

Q. No. 1-Answer the following questions in one word/sentence: Marks: 1×10= 10

a) What kind of liability it is when it's limited to the extent of share or contribution?
b) What is the meaning of 'Ultra Vires"?
c) Write the meaning of Dividend.
d) What is Preference Share?
e) What do you understand by Proxy?
f) What is "Quorum"?
g) Explain the term, "Resolution".
h) How do you explain dematerialisation of shares?
i) What does the suffix, "LTD.", signify?
j) What is pledge of securities?

Group –B

Q. No. 2-Explain the following within 100 Words: Marks: 5 × 4 = 20

a) Company Law Board
b) Registrar of Companies
c) Public Company
d) Certificate of Commencement of Business.

Group – C

Q. No. 3 Answer the following in 200 Words: Marks: 10× 4 = 40

a) Distinguish between Holding Company and Subsidiary Company.
b) Explain the various types of Shares and their relative merits.
c) Discuss the general principles and statutory provisions of allotment of shares.
d) What are the legal provisions regarding dividend?

Group –D

Q. No. 4 -Answer the following questions in 300 Words: Marks: 15 × 2 = 30

a) Explain the process of Registration of a Company with ROC and details of the documents required and content thereof.
b) What is depository system? State its characteristics and functions.

MASTER OF COMMERCE

CORPORATE LEGAL FRAMEWORK (MCO-10)

ASSIGNMENT-II

All Questions are Compulsory **Full Marks –100**

Group-A

Q. No. 1-Answer the following questions in one word/sentence: Marks: 1×10 = 10

a) What do you call the additional shares given in lieu of dividend?
b) What is another term for aftermarket?
c) What is the primary responsibility of SEBI?
d) What is the time limit to report all the transactions in the share market to SEBI?
e) What is the maximum percentage of a Public Issue that can be underwritten by a Broker?
f) What do you call the issue wherein the allotment in both Public Issue and Rights Issue is proposed to be made simultaneously?
g) What is Transaction in Share Market?
h) What is BSE Index?
i) What is SCRA?
j) Define "Protocol".

Group – B

Q. No. 2 - Explain the following within 100 Words: Marks: 5 × 4= 20

a) Derivative Trading
b) Corporate Governance
c) Portfolio Management
d) Insider Trading

Group – C

Q. No. 3 -Answer the following in 200 Words: Marks: 10× 4=40

a) What are the circumstances under which, the shareholders can take legal action against the directors?
b) What are the disqualifications of a Director?
c) Which directors cannot be removed by shareholders?
d) Write Short Notes on :
    i. Additional Director
    ii. Executive Director
    iii. Alternate Director
    iv. Shadow Director
    v. Rational Director

Group –D

Q. No. 4 - Answer the following questions in 300 Words: Marks: 15 × 2 = 30

a) What are the duties and liabilities of a company director?
b) Discuss the different modes of winding up? Discuss the different modes of winding up.

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MASTER OF COMMERCE (MCOM)

MANAGERIAL ECONOMICS (MCO-11)

ASSIGNMENT-I

All Questions are Compulsory **Full Marks –100**

Group - A

Q 01: **Explain the following terms in one word or sentence.** **Marks 1x 10 = 10**

a) Plausibility
b) Macro Forecast
c) Cross Elasticity
d) Giffen Goods Paradox
e) Production Function
f) Capital Budgeting
g) Explicit Costs
h) Shift in demand curve
i) Scale of Preference
j) Recurrence of Demand

Group - B

Q 02: **Answer the following questions within 100 words.** **Marks 5 x 4 = 20**

a) Explain the term resource optimization.
b) What are the factors affecting price elasticity of demand?
c) Write a note on perfectly inelastic demand.
d) How can regression analysis be used in forecasting of demand?

Group - C

Q 03: **Answer the following questions within 200 words.** **Marks 10 x 4 = 40**

a) What is an economic problem? Highlight the major economic problems faced by any economy in the world.
b) The law of demand can be criticized on the basis of its assumptions. Highlight each point with an example.
c) Why should one study Managerial Economics?
d) What is demand in economics? Explain the determinants of demand.

Group - D

Q 04: Answer the following questions within 300 words. **Marks 15 x 2 = 30**

a) Why is the market demand curve usually less elastic than demand curves faced by individual firms in that market?
b) Discuss the relevance of perfect competition in the present Economic scenerio.

NB: Please illustrate your answers with graphical representation where ever necessary.

MASTER OF COMMERCE

MANAGERIAL ECONOMICS (MCO-11)

ASSIGNMENT-II

All Questions are Compulsory **Full Marks –100**

Group - A

Q 01: **Explain the following terms in one word or sentence.** **Marks 1 x 10 =10**

a) External Diseconomies
b) Economic Costs
c) Price Mechanism
d) No Price War
e) Dumping
f) Price War
g) Group Equilibrium
h) Opportunity Cost
i) Backward bending supply curve
j) Barometric price leadership

Group - B

Q 02: **Answer the following questions within 100 words.** **Marks 5 x 4 = 20**

a) How does a firm achieve breakeven point?
b) Elaborate on the features of Perfect Competition.
c) Which are the various methods of price discrimination?
d) What is Peak load pricing?

Group - C

Q 03: **Answer the following questions within 200 words.** **Marks 10 x 4 = 40**

a) Differentiate between Marginal Product and Average Product.
b) Explain the law of return to scale.
c) Why are short run average cost curves U shaped?
d) How is the price determined under monopolistic competition?

Group – D

Q 04: Answer the following questions within 300 words. **Marks 15 x 2 = 30**

a) Differentiate between the Law of variable proportion and returns to scale.
b) Bring out clearly the meaning of production function, complete with practicability for a production unit.

NB: Please illustrate your answers with graphical representation where ever necessary.

MASTER OF COMMERCE (MCOM)

PRINCIPLES AND FUNCTIONS OF MANAGEMENT (MCO-12)

ASSIGNMENT-I

All Questions are Compulsory **Full Marks –100**

Group-A

Q. No. 1-Answer the following questions in one word/sentence: Marks: 1×10= 10

a) During which period Scientific Management gained momentum?
b) Who is the father of Bureaucratic School of thought?
c) Who listed the fourteen principles of Management?
d) What is Hawthorn?
e) What are the components of External environment?
f) Define Accountability.
g) What is Delegation?
h) What do you mean by authority?
i) 'Decentralisation dilutes Authority' .Do you agree? Give YES or NO for your answer.
j) What is that single most cause of conflict between LINE and STAFF?

Group –B

Q. No. 2-Explain the following terms within 100 Words: Marks: 5 × 4= 20

a) Time and Motion Study.
b) Controlling Standard.
c) Scalar Chain.
d) Matrix organisation.

Group –C

Q. No. 3 -Answer the following in 200 Words: Marks: 10× 4= 40

a) Distinguish between 'Management' and 'Administration'.
b) What are the barriers to an effective planning process?
c) 'Planning precedes actions'-Elaborate.
d) Explain the importance of 'Parity of Authority and responsibility'.

Group –D

Q. No. 4 -Answer the following questions in 300 Words: Marks: 15× 2= 40

a) Justify Management as a Science as well as an Art.
b) What is Organisation? What are its basic Principles?

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MASTER OF COMMERCE (MCOM)

PRINCIPLES AND FUNCTIONS OF MANAGEMENT (MCO-12)

ASSIGNMENT-II

All Questions are Compulsory **Full Marks –100**

Group-A

Q. No. 1-Answer the following questions in one word/sentence: Marks: 1×10= 10

a) What are the four Basis of Standards?
b) What is free-rein?
c) 'Budgeting is a Control Measure'. Do you agree?
d) What is Zero Based Budgeting?
e) What is PERT and where it is used?
f) What is SEMANTIC in communication?
g) What is the term used for informal channel of communication?
h) What is the first and last element in the Communication process?
i) Mention two popular mediums of communication.
j) Deviation is the difference between standard and----------.

Group –B

Q. No. 2 - Explain the following terms within 100 Words: Marks: 5 × 4= 20

a) Stress Interview.
b) Performance Appraisal.
c) Vestibule training
d) Learning Organisation.

Group –C

Q. No. 3 - Answer the following in 200 Words: Marks: 10× 4= 40

a) Explain the various sources of Recruitment.
b) How will you differentiate between training and development?
c) Distinguish between 'Direction' and 'Supervision'.
d) What do you mean by Break even Analysis? Give a brief account of its uses?

Group –D

Q. No. 4 -Answer the following questions in 300 Words: Marks: 15× 2= 40

a) How staffing can be considered as a part of human resource planning?
b) What are the leadership qualities that you would look for in a manager? Discuss in detail about the theories of leadership.

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