



FINAL DATE-SHEET FOR DECEMBER, 2017 TERM-END EXAMINATION

2015-16 ADMISSION SESSION												
SESSION	1/12/2017	2/12/2017	4/12/2017	5/12/2017	6/12/2017	7/12/2017	8/12/2017	9/12/2017	11/12/2017	12/12/2017	13/12/2017	14/12/2017
Morning Session 10:00 AM to 01:00 PM	CCS-01 DCA-01 DCS-01 DIM-01 DJMC-01 DRD-01		CCS-02(T)* DCA-02 DCS-02 DIM-02 DJMC-02 DRD-02		CCS-03 DCA-03 DCS-03 DIM-03 DJMC-03 DRD-03		CCS-04 DCA-04 DCS-04 DIM-04 DJMC-04 DRD-04	DCA-05 DCS-05 DIM-05 DJMC-05 DRD-05	CCS-02(P)# DCA-06 DIM-06 DJMC-06			
Afternoon Session 02:00 PM to 05:00 PM										DCA-07	DIM-07	DIM-08

2016-17 ADMISSION SESSION												
SESSION	1/12/2017	2/12/2017	4/12/2017	5/12/2017	6/12/2017	7/12/2017	8/12/2017	9/12/2017	11/12/2017	12/12/2017	13/12/2017	14/12/2017
Morning Session 10:00 AM to 01:00 PM	CCS-01(T)* CIT-01 DCA-01 DDM-01 DED-01 DFHT-01 DIA-01 DOLC-01		CCS-02 CIT-02 DCA-02 DDM-02 DED-02 DFHT-02 DIA-02 DOLC-02		CCS-03 CIT-03 DCA-03 DDM-03 DED-03 DFHT-03 DIA-03 DOLC-03		CCS-04 CIT-04 DCA-04 DDM-04 DED-04 DFHT-04 DIA-04 DOLC-04	DCA-05 DDM-05 DFHT-05 DIA-05 DOLC-05	CCS-01(P)# DCA-06 DDM-06 DED-06 DFHT-06 DIA-06 DOLC-06			
Afternoon Session 02:00 PM to 05:00 PM	CGC-01 DCS-01 DIM-01 DJMC-01 DRD-01		CGC-02 DCS-02 DIM-02 DJMC-02 DRD-02		DCS-03 DIM-03 DJMC-03 DRD-03		CGC-03 DCS-04 DIM-04 DJMC-04 DRD-04	CGC-04 DCS-05 DJMC-05 DRD-05	DIM-05 DJMC-06 DRD-06	DIM-06 DED-07 DFHT-07	DIM-07	DIM-08

* 2 Hour (10:00 AM to 12:00 Noon)

1 Hour (10:00 AM to 11:00 AM)



FINAL DATE-SHEET FOR DECEMBER, 2017 TERM-END EXAMINATION

2017-18 ADMISSION SESSION												
SESSION	1/12/2017	2/12/2017	4/12/2017	5/12/2017	6/12/2017	7/12/2017	8/12/2017	9/12/2017	11/12/2017	12/12/2017	13/12/2017	14/12/2017
Morning Session 10:00 AM to 01:00 PM	CCS-01(T)* CIT-01 CCSD-01 CSSITS-01 DCA-01 DDM-01 DED-01 DFHT-01 DIA-01 DOLC-01		CCS-02 CIT-02 CCSD-02 CSSITS-02 DCA-02 DDM-02 DED-02 DFHT-02 DIA-02 DOLC-02		CCS-03 CIT-03 CCSD-03 CSSITS-03 DCA-03 DDM-03 DED-03 DFHT-03 DIA-03 DOLC-03		CCS-04 CIT-04 CCSD-04 CSSITS-04 DCA-04 DED-04 DFHT-04		CCS-01 (P)#			
Afternoon Session 02:00 PM to 05:00 PM	CGC-01 CENMS-01 CSP-010 DWD-01 MP-01 JMC-01 RD-01	CEC-01 CSP-016 MP-09 JMC-07 RD-07	CGC-02 CENMS-02 CSP-011 DWD-02 DOM-01 MP-02 JMC-02 RD-02	CEC-02 CSP-017 MP-10 JMC-08 RD-08	CENMS-03 CSP-012 DWD-03 DOM-02 MP-03 JMC-03 RD-03	CEC-03 MP-11 RD-09	CGC-03 CENMS-04 DWD-04 DOM-03 MP-04	CEC-04 CGC-04 MP-12				

* 2 Hour (10:00 AM to 12:00 Noon)

1 Hour (10:00 AM to 11:00 AM)

Courses in 2015-16 Admission Session

<u>Course Code</u>	<u>Course Title</u>	<u>Course Code</u>	<u>Course Title</u>
<u>Diploma in Journalism and Mass Communication (DJMC)</u>		<u>Diploma in Rural Development (DRD)</u>	
DJMC-01	Communication: Concepts and Processes	DRD-01	Foundations of Rural Sociology
DJMC-02	History of Press, Laws and Ethics	DRD-02	Rural Social Institutions
DJMC-03	Reporting: Concepts and Processes	DRD-03	Rural Social Problems
DJMC-04	Editing: Concepts and Processes	DRD-04	Rural Development
DJMC-05	PR, Advertising and Radio, TV and New Media	DRD-05	Rural Resource Management
DJMC-06	Radio and TV Journalism Assignments and new Media		
<u>Diploma in Cyber Security (DCS)</u>		<u>Diploma in Management (DIM)</u>	
DCS-01	Operating Systems (Windows7, Linux)	DIM-01	Principles and Practice of Management
DCS-02	Networking Fundamentals	DIM-02	Introduction to Human Resource Management
DCS-03	Networking Advanced	DIM-03	Managerial Economics
DCS-04	Security Management	DIM-04	Marketing Management
DCS-05	System Application Security	DIM-05	Accounting for Managers
		DIM-06	Production and Operations Management
		DIM-07	Strategic Management
		DIM-08	Legal Aspects of Business
<u>Diploma in Computer Application (DCA)</u>		<u>Certificate in Communication Skills (CCS)</u>	
DCA-01	Computer Fundamentals	CCS-01	Aspects of Communication
DCA-02	MS Office (Word, Excel, Power point, MS Visio)	CCS-02	Verbal Communication (Oral-Aural)
DCA-03	HTML, CSS, JavaScript	CCS-03	Verbal Communication (Written)
DCA-04	Photoshop, Flash	CCS-04	Communication as a Skill for Career Building
DCA-05	RDBMS/MYSQL		
DCA-06	PHP		
DCA-07	AJAX		

Courses in 2016-17 Admission Session

<u>Course Code</u>	<u>Course Title</u>
<u>Diploma in Journalism and Mass Communication (DJMC)</u>	
DJMC - 01	Communication Concepts, History, Law and Ethics
DJMC - 02	Reporting
DJMC - 03	Editing
DJMC - 04	Radio and TV Journalism
DJMC - 05	Emerging and Social Media
DJMC - 06	Public Relation, Advertising and Media Management
<u>Diploma in Rural Development (DRD)</u>	
DRD - 01	Rural Society
DRD - 02	Rural Development in India
DRD - 03	Rural Social Problems
DRD - 04	Rural Development institutions and Entrepreneurship
DRD - 05	Rural Resource Management
DRD - 06	Rural Development in Odisha
<u>Diploma in Disaster Management (DDM)</u>	
DDM - 01	Introduction to Disaster Management
DDM - 02	Geographical Information System and ICT in Disaster Management
DDM - 03	Risk Assessment and Vulnerability Analysis
DDM - 04	Disaster Preparedness and Response
DDM - 05	Recovery, Rehabilitation and Reconstruction
DDM - 06	Reporting, Information and Documentation in Disasters
<u>Diploma in Computer Application (DCA)</u>	
DCA - 01	Computer Fundamentals
DCA - 02	Office Automation (Word, Excel, Power Point)
DCA - 03	Network fundamentals
DCA - 04	Web Design (HTML,CSS,XML,Java Script)
DCA - 05	Database System
DCA - 06	Application Development

<u>Course Code</u>	<u>Course Title</u>
<u>Diploma in Management (DIM)</u>	
DIM - 01	Understanding of Business and its Environment
DIM - 02	Management Principles and Applications
DIM - 03	Managing Human Resources
DIM - 04	Marketing and Retail Management
DIM - 05	Finance and Accounting for Management
DIM - 06	Operation Management
DIM - 07	Fundamentals of Computer Application
DIM - 08	Business Communication and Soft Skill
<u>Diploma in Entrepreneurship Development (DED)</u>	
DED - 01	Introduction to Entrepreneurship
DED - 02	Management Concepts and Organisational Behaviour
DED - 03	Development of Entrepreneurial Skills
DED - 04	Business Opportunity Identification
DED - 05	Small Business Management
DED - 06	Institutional Support System
DED - 07	Business Communication & Ethics in Business
<u>Diploma in Functional Hindi & Translation (DFHT)</u>	
DFHT - 01	हिन्दीभाषा के विविध प्रायोगिक रूप
DFHT - 02	हिन्दी भाषा का संविधानिक स्वरूप
DFHT - 03	कार्यालयीन हिंदी के विविध प्रयोग
DFHT - 04	सुचना प्रौद्योगिकी एवं कम्प्यूटर का प्रयोग
DFHT - 05	अनुवाद का सैद्धांतिक स्वरूप
DFHT - 06	अनुवाद का प्रायोगिक पक्ष
DFHT - 07	पत्रकारिता
<u>Diploma in Odia Language and Communication (DOLC)</u>	
DOLC - 01	ବର୍ଣ୍ଣ ପରିଚୟ
DOLC - 02	ବ୍ୟବହାରିକ ବ୍ୟାକରଣ
DOLC - 03	ଭାଷା ବିଜ୍ଞାନ
DOLC - 04	ବ୍ୟବହାରିକ କଥନ / ଲିଖନ କୌଶଳ
DOLC - 05	ଗଣମାଧ୍ୟମ, ଯୋଗାଯୋଗ କୌଶଳ
DOLC - 06	କମ୍ପ୍ୟୁଟର ବ୍ୟବହାର କୌଶଳ

Diploma in Cyber Security (DCS)

DCS - 01	Operating System Basics
DCS - 02	Data Communication and Networking
DCS - 03	Information Security
DCS - 04	Application Cyber Security
DCS - 05	Network Cyber Security

Diploma in Accounting (DIA)

DIA - 01	Basic Accounting
DIA - 02	Financial Statement
DIA - 03	Application of Computer in Financial Accounting
DIA - 04	Partnership Accounting
DIA - 05	Company Accounts
DIA - 06	Analysis of Financial Statement

Certificate in Communication Skills (CCS)

CCS - 01	Listening and Oral Communication Skills
CCS - 02	Reading Skills
CCS - 03	Writing Skills
CCS - 04	Soft Skills

Certificate in Translation (English-Odia) (CIT)

CIT - 01	Nature and Scope of Translation
CIT - 02	Functional Translation
CIT - 03	Translation of Official Documents
CIT - 04	Literary Translation

Certificate in Geriatric Care (CGC)

CGC - 01	Basic Geriatric Care
CGC - 02	Geriatric Care Nursing
CGC - 03	Basic Geriatric Care Practical
CGC - 04	Geriatric Care Nursing Practical

Courses in 2017-18 Admission Session

<u>Course Code</u>	<u>Course Title</u>
<u>Post Graduate Diploma in Management (PGDIM)</u>	
MP-01	Understanding of Business and its Environment
MP-02	Management Principles and Applications
MP-03	Human Resource Management & Organisational Behaviour
MP-04	Marketing and Retail Management
MP-05	Finance and Accounting for Management
MP-06	Operations Management
MP-07	Information Technology for Business
MP-08	Business Communication and Soft Skill
MP-09	Logistics and Supply Chain Management
MP-10	Strategic Management
MP-11	Entrepreneurship Development
MP-12	Ethics, Governance and Social Responsibility
<u>Post Graduate Diploma in Cyber Security (PGDCS)</u>	
CSP-10	Operating System Basics
CSP-11	Data Communication & Networking
CSP-12	Information Security
CSP-13	Application Cyber Security
CSP-14	Network Cyber Security
CSP-15	Minor Project
CSP-16	White Hat Hacking
CSP-17	Security Analysis and Reporting
CSP-18	Major Project
<u>Post Graduate Diploma in Journalism and Mass Communication (PGDJMC)</u>	
JMC - 01	Communication Concepts, History, Law and Ethics
JMC - 02	Reporting
JMC - 03	Editing
JMC - 04	Radio and TV Journalism
JMC - 05	Emerging and Social Media
JMC - 06	Public Relation, Advertising and Media Management
JMC-07	Communication Theory
JMC-08	Communication Research
JMC-09	Project Work

<u>Course Code</u>	<u>Course Title</u>
<u>Diploma in Web Design (DWD)</u>	
DWD-01	Operating Systems
DWD-02	Programming In Java
DWD-03	Internet And Web Technologies
DWD-04	Web Designing (HTML, CSS, JAVA Script)
DWD-05	Database Management Systems
DWD-06	Application Development Using PHP
DWD-07	PROJECT
<u>Diploma in Office Management (DOM)</u>	
DOM-01	Management Principles and Applications
DOM-02	Office Management
DOM-03	Information Technology for Management
DOM-04	Communication and Soft Skills
DOM-05	Human Resource Management & Organisational Behaviour
DOM-06	Introduction to Accounting & Finance
DOM-07	Project/Internship carries
<u>Diploma in Entrepreneurship Development (DED)</u>	
DED - 01	Introduction to Entrepreneurship
DED - 02	Management Concepts and Organisational Behaviour
DED - 03	Development of Entrepreneurial Skills
DED - 04	Business Opportunity Identification
DED - 05	Small Business Management
DED - 06	Institutional Support System
DED - 07	Business Communication & Ethics in Business
<u>Diploma in Disaster Management (DDM)</u>	
DDM - 01	Introduction to Disaster Management
DDM - 02	Geographical Information System and ICT in Disaster Management
DDM - 03	Risk Assessment and Vulnerability Analysis
DDM - 04	Disaster Preparedness and Response
DDM - 05	Recovery, Rehabilitation and Reconstruction
DDM - 06	Reporting, Information and Documentation in Disasters

Post Graduate Diploma in Rural Development (PGDRD)

RD - 01	Rural Society
RD - 02	Rural Development in India
RD - 03	Rural Social Problems
RD - 04	Rural Development institutions and Entrepreneurship
RD - 05	Rural Resource Management
RD - 06	Rural Development in Odisha
RD - 07	Soft Skill Development
RD - 08	ICT and Geo Informatics for Rural Development
RD - 09	Communication and Extension in Rural Development

Diploma in Management (DIM)

MP-01	Understanding of Business and its Environment
MP-02	Management Principles and Applications
MP-03	Human Resource Management & Organisational Behaviour
MP-04	Marketing and Retail Management
MP-05	Finance and Accounting for Management
MP-06	Operations Management
MP-07	Information Technology for Business
MP-08	Business Communication and Soft Skill

Diploma in Computer Application (DCA)

DCA - 01	Computer Fundamentals
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DCA - 03	Network fundamentals
DCA - 04	Web Design (HTML,CSS,XML,Java Script)
DCA - 05	Database System
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Diploma in Cyber Security (DCS)

CSP-10	Operating System Basics
CSP-11	Data Communication & Networking
CSP-12	Information Security
CSP-13	Application Cyber Security
CSP-14	Network Cyber Security
CSP-15	Minor Project

Diploma in Accounting (DIA)

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DFHT - 07	पत्रकारिता

Diploma in Odia Language and Communication (DOLC)

DOLC - 01	ବର୍ଣ୍ଣ ପରିଚୟ
DOLC - 02	ବ୍ୟବହାରିକ ବ୍ୟାକରଣ
DOLC - 03	ଭାଷା ବିଜ୍ଞାନ
DOLC - 04	ବ୍ୟବହାରିକ କଥନ / ଲିଖନ କୌଶଳ
DOLC - 05	ଗଣମାଧ୍ୟମ, ଯୋଗାଯୋଗ କୌଶଳ
DOLC - 06	କମ୍ପ୍ୟୁଟର ବ୍ୟବହାର କୌଶଳ

Diploma in Journalism and Mass Communication (DJMC)

JMC - 01	Communication Concepts, History, Law and Ethics
JMC - 02	Reporting
JMC - 03	Editing
JMC - 04	Radio and TV Journalism
JMC - 05	Emerging and Social Media
JMC - 06	Public Relation, Advertising and Media Management

Certificate in Soft Skill and IT Skill (CSSITS)

- CSSITS-01 Listening And Oral Communication Skills
CSSITS-02 Soft Skill 3 & Practical
CSSITS-03 Computer Fundamentals, Operating System & MIS
CSSITS-04 MS Office & Internet Applications

Certificate in e-Commerce (CEC)

- CEC-01 Information Technology and E-commerce
CEC-02 Business Models for E-Commerce
CEC-03 Digital Marketing & E-CRM
CEC-04 E-payment System and M-commerce

Certificate in Climate Change and Sustainable Development (CCSD)

- CCSD-01 Introduction to Climate Change and Sustainable Development: Principles and Approaches
CCSD-02 Climate Change: Challenges and Choices
CCSD-03 Climate Change and Sustainable Development: Policies and Programmes
CCSD-04 Climate Change and Sustainable Development: Stories of Success
CCSD-05 Project Work

Certificate in Emerging and New Media Studies (CENMS)

- CENMS-01 Communication Concepts, History, Law and Ethics
CENMS-02 Reporting and Editing
CENMS-03 Social Media
CENMS-04 Emerging Media

Diploma in Rural Development (DRD)

- RD - 01 Rural Society
RD - 02 Rural Development in India
RD - 03 Rural Social Problems
RD - 04 Rural Development institutions and Entrepreneurship
RD - 05 Rural Resource Management
RD - 06 Rural Development in Odisha

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