

ODISHA STATE OPEN UNIVERSITY, SAMBALPUR

G.M University Campus, Budharaja, Sambalpur-768004

Contact No- 0663 2521 600/700, Mail:- office@osou.ac.in

No. OSOU/2018/186

Date-10.03.18

TENDER CALL NOTICE

Odisha State Open University, Sambalpur invites sealed tenders through Registered/Speed Post from reputed Firms/registered bidders having GST registration & IT clearance for supply & installation of Computer, Video Audio & Electronic equipments as specified in **Annexure-II** of the tender documents. Tender document available in the University website <http://osou.ac.in>. Tender documents should reach the office of the undersigned latest by **3.00 PM of 24.03.2018**.

The bids will be opened on **24.03.18 at 4 PM**. The undersigned reserve the right to cancel or reject any bid without assigning any reason thereof .


REGISTRAR

Copy to University Notice Board /Website/I&PR for wide circulation.

GENERAL TERMS & CONDITIONS FOR INVITATION OF TENDERS FOR SUPPLY OF EQUIPMENTS

1. **Introduction:** Sealed tender is invited from the intended manufacturers/authorized dealers for Multimedia Laboratory and Computer Laboratory at OSOU HQRS, G.M. University Campus, Sambalpur.
2. **List Of Machines And Equipments:** The tenderer shall submit detail specification, makes, model, brand supported with technical literature/leaf let as per machine at **Annexure- II**.
3. **Submission Of Tender:** The tender shall contain documents as per **Annexure-I**. The tender shall be in two parts i.e technical bid (Cover-A) superscribing technical bid and financial bid (Cover-B) Superscribing Financial bid. Both the Technical bid and Financial bid shall be put into a big sealed cover superscribing "Tender For Supply of Computer & Electronics Equipments". The tender shall be submitted by hand/ Post addressed to the Registrar, Odisha State Open University, G.M. University Campus, Budharaja, Sambalpur-768004.
4. **Opening of Tender:** The tender received by the registrar shall be opened on scheduled date & time in presence of the tenderers or their authorized representatives as per the time scheduled given at Notice.
5. **Performance & Security:** The successful tenderer is required to furnish performance security i.e 5% on the basic price of the goods. The tenderer shall furnish the performance security in shape of Bank guarantee/ Bank draft within 15 days of placement of supply order, which should be valid up to guarantee/warranty period. The bank Guarantee is liable to be forfeited in the following cases:-
 - i. Non-supply of the item within the delivery period.
 - ii. Non-attending the complains during the guarantee/warranty period.
6. **Delivery of Goods/Consignee:** The machines & equipments shall be delivered at Odisha State Open University Headquarters, G.M. University Campus, Sambalpur-768004 for the items listed in **Annexure-II**.
7. **Payment Terms:** 100% payment shall be made after satisfactory supply, installation & demonstration within due date and submission of calibration certificate as applicable. Terms of advance payment is not applicable.
8. **Tender Validity:** The price quoted in the tender shall be valid till 31.05.18.
9. **Packing/Forwarding/Insurance:** The materials dispatched shall be properly packed & forwarded to avert any accidental damages during transit/handling. The material may be insured at suppliers cost.

10. **Warranty/Guarantee:** The goods shall be covered with warranty/guarantee for minimum period of 12 months from the date of purchase. The firm shall provide prompt after sale service & attend compliant within a week to prevent disruption of work in the laboratory and the firm shall visit 3 times during the guarantee period. The firm shall also have to submit AMC charges for three years after warranty period.
11. **GST/IT:** The supplier shall have to provide copies of valid GST registration Certificate along with their PAN.
12. **Acceptance:** The tenderer should sign each page of bid document with seal as token of acceptance of all terms & conditions of the bid documents.
13. **Price:** The price quoted should be inclusive of all accessories, GST, Packing, Handling, Freight etc.
14. The firms participating in the tender is required to submit earnest money (tender security) of Rs. 50,000/- (Fifty Thousand Only) in shape of Demand Draft drawn in favor of **Odisha State Open University, Payable at PNB, Sambalpur**, Failing which the tender shall be summarily rejected. The tenderer security shall be returned to unsuccessful tenderers on finalization of tender. In the event of failure to execute the supply order or violation of terms and conditions, The EMD shall be forfeited.
15. A sum of Rs. 1000/- (One Thousand Only) shall be deposited by the intending bidders in the shape of Demand Draft in favour of **Odisha State Open University, payable at Sambalpur** as cost of tender paper which is non refundable.
16. **Purchaser's Right:** The purchaser is having right to accept/ reject any or all tenders without assigning any reason thereof.
17. **Award of Contract:** Purchase order shall be placed with successful tenderers. As a token of acceptance, the supplier shall return one copy of the purchase order out of the two copies sent within a week.
18. **Tender Language & Currencies:** All information in the offer & all correspondence & documents, printed literatures furnished by the tenderer should be written in English. The quoted price shall be Indian Rupees only.
19. **Resolution of Dispute:** Any dispute arising out of the contract shall be settled amicably. However the jurisdiction shall be in court at Sambalpur only.

Signature
Quotation/Tender Calling Authority

Documents To Be Submitted In The Bid

1. Bid Document duly signed in each page with seal as a token of acceptance of all terms & conditions of bid documents.
2. Whether EMD submitted. (Rs. 50,000/- Fifty Thousand Only)
3. Tender cost Draft. (Rs. 1000/- One Thousand Only)
4. Detail specification along with leaflete, literature.
5. GST,STCC Clearance certificate.
6. Income Tax Clearance Certificate & PAN.

List of Items

1) COMPUTER AND ACCESSORIES

S.N.	Item
1	Desktop Computer Intel Core i3 processor latest gen/4 GB DDR III RAM/1 TB HDD/DVD RW/Key Board/optical mouse/18.5" TFT LED Monitor/Windows 10 Operating System/Warranty 3 Years on site (Make HP/Dell/Lenovo)
2	<p>High-End Server (Intel Xeon Two Processor Quad Core)</p> <p>(a) CPU : Intel Xeon, 2.5 GHz, 10 MB L3 Cache or higher or equivalent rolled over Next Generation Processor.(to be supplied with two processors as standard)</p> <p>(b) Chipset : Intel C600 or better compatible with CPU.</p> <p>(c) Memory : 32GB DDR3 RAM or higher.</p> <p>(d) Hard Disk Drive : 3 x 1 TB, 10,000 rpm SAS or higher</p> <p>(e) RAID Controller : Minimum 3/4 ports SAS Controller with 512 MB cache</p>
3	Online UPS 10KVA with 3 Hours Backup
4	Network Multifunction Laser printer Make Hp
5	Flatbed Scanner Make Canon
6	24 Port Switch
7	8 Port switch
8	I/O Box with Fittings
9	9U Rack
10	Patch Panel for networking
11	Dlink Cat6 Cable(mtr)
12	Casing and Caping (mtr)
13	Installation Charge For networking
14	<p>Editing Set Up System (assembled pc)</p> <p>Intel Core i7-8700k 4.50GHz, Mother Board Asus ROG Strix Z370 or Gigabyte x99 ultra, GC-Gforce GTX 1080ti 4gb 256bit, RAM-32 GB DDR5, SSD 850 pro 512 GB SATA-III Internal, 2TB 8400rpm HDD, CPU Cooler, DVD Writer, PSU Smmps,27" Monitor IPS Module, Mouse & Keyboard</p>
16	Software (Audio/Video Editing with necessary plugins)
17	LCD Projector and Screen (8/6 feet) (Wall mount)
18	Web camera
19	Headset

2) Video Recording and Editing equipments for Audio visual Studio

S.N	Description
1	Professional Camera (Sony NX 100 or equivalent) with Shotgun Microphone
2	Tripods - Professional
3	Professional LED Lights for Chromakey
4	C Stands, Flags, Sandbags, Reflectors, Grip Gear
5	Portable Blue/Green Screen
6	Studio Light for Video Shoot

3) Audio Recording and Editing

S.N	Description
1	Audio Mixer (8 port)
2	Speaker Home theatre 5.1 Dolby Digital
3	Professional Sound Card
4	Studio Cable for Audio Video
5	Lavalier Mic Wireless & Portable Digital Mic (camera pack)
6	Mic Stand & Mic/ Boom mic
7	Headphone Professional

4) Electronic Equipments

S.N	Description
1	Ceiling Fan
2	Split AC Make Voltas/ Carrier/(1.5 Ton 5 Star) Including Installation
3	Stabilizer Make Vguard/Powerguard (90-300V)
4	CCTV Camera with Installation

5) Annual Maintenance of Computers, Printers & other electronic equipments.

PRICE SCHEDULE (Item Wise)

S.N	Detail Specification	Basic Price	GST	Total Cost

Signature & Stamp of Bidder